



Customer Information Letter

Sky Connect LLC

Letter Number: SC2006-003

Date: January 31, 2006

Category: Aviation

Topic: Registration with the AFF Mapping Site

The following is provided as informational only, and you should check with www.aff.gov site for any changes that may take place since this release.

Sky Connect LLC in an attempt to help customers make a smooth installation of the AFF equipment offers the following as an effort to give our customers a heads up in what it takes to register their aircraft so the Forestry Service can track the aircraft.

Procedure;

To enter new aircraft information you need an AFF account. If you don't have one, please go to <https://www.aff.gov> and click on the link [Request New UserID](#).

Fill out the user request form, and press the submit button.

You will receive an email with an activation link. Copy and paste that link into a web browser to activate your account.

If your work email is not a Federal resource management agency, you must call the help desk at 1-800-253-5559 to request access to view aircraft information, and request permission to add aircraft information. The help desk is open 8:00AM to 4:30 PM Monday-Friday Mountain time.

Once you've activated your account and you have permission to add new aircraft, go to the [Add New Aircraft](#) page on the website under [HELP/SUPPORT](#). You will be prompted to log on.

Enter the information about the aircraft and the tracking device.

You will receive a confirmation email after submitting the request.

Your request will be confirmed and entered in one to three business days. If there is a problem with your request you will receive an email saying the resource is incomplete. You can make the corrections yourself by pasting the web link into a web browser. Once you're logged in, there will be comments in the "Response / comments from support center" at the bottom of the page. If you have any problems, please call the help desk.

Once the aircraft and tracking device have been confirmed and entered you will receive an email letting you know your resource was entered.

The following is a link provided by the AFF.gov site.

<https://www.aff.gov/library/AddNewAircraft.pdf>